



ORDERING AND PICKUP GUIDELINES:

1.) To start we will be serving lunch for pickup Tuesday-Friday from 11:00am to 2:30pm, and will be offering a temporary, limited menu. All sandwiches will be one size - about 6" - in between what used to be a half and whole. Our hours of service, and menu will expand based on demand and ability to prepare food safely and efficiently as the coming months unfold.

2.) We ask that all food orders be placed through our online store that can be accessed through our website, casettakitchen.com, and we will not be accepting orders over the phone or on site. The store will go live on Tuesday, June 2 at 3pm to place future orders for Wednesday. Guests can place orders day-of for pickup ASAP (minimum 30min preparation time), or for a specified future time. Orders can be placed prior to opening at 11am, and we strongly encourage guests to place orders as early as possible.

3.) At checkout you will receive an estimated time for pickup, and can select to receive texts that give you up-to-date order status changes. The minimum preparation time will be 30min, however, estimated pickup times may be longer based on volume. So if you place an order at 11am, the earliest possible time for pickup will be 11:30am. We kindly request that you arrive at the estimated time of pickup provided at checkout.

4.) We will have three metered parking stalls reserved in front of our building on W. Washington to help with easy pickup. Your orders will be waiting for you on the patio at the front entrance to the restaurant, where a staff member will assist you. When you arrive please form a line down W. Washington away from the Capitol and maintain 6 feet apart from other guests.

5.) Finally, our entire wine inventory is available at casettakitchen.com/wineshop for you to peruse, and you can submit an order directly through the website. We will respond to you ASAP and arrange a time for it to be picked up next day. Upon arrival at the restaurant just call or ask a staff member on the patio to complete the transaction and pickup your wine.

ELEVATED STANDARD OF SANITATION AND SAFETY:

- *The restaurant interior will be closed to the general public and delivery personnel, only restaurant staff and essential maintenance workers will be allowed inside.*
- *Our online ordering system allows us to spread out pickup times for guests, so we can avoid crowding when picking up your order.*
- *The pickup/carryout process will be made as contactless as possible, with payment for all food orders being made online.*
- *We ask that all guests maintain 6 feet apart while waiting for pickup, and form a line down W. Washington away from the Capitol.*
- *All staff are trained in the proper usage of PPE, and will be required to wear face coverings at all times while at the restaurant.*
- *We will be providing and discussing information about how COVID-19 is spread so that all of our decisions in regards to hygiene and sanitation are informed.*
- *We will be emphasizing and reviewing comprehensive hygiene and sanitation policies that include strict handwashing policies, frequent sanitation of high touch surfaces, and properly covering all coughs and sneezes*
- *Only one staff member will be allowed in the smaller workspaces and storage areas at a time in order to help maintain proper social distancing whenever possible.*
- *All employees will sign an Employee Illness Agreement that details instructions for self-monitoring for illness and requires employees to stay home should they be ill.*
- *Finally, all employees will receive an additional 5 days of paid sick leave for the remainder of 2020, in addition to all existing PTO and Emergency Paid Sick Leave.*